

# Village Manager

## Key Biscayne, FL

If you like a challenging work environment and the excitement of living and working in a community with the feel and values of a small town, Key Biscayne is the place for you. Located on an island in Biscayne Bay in Miami-Dade County, the Village of Key Biscayne is an affluent, idyllic community with a year round population of 11,000 (approximately 50% Anglo and 50% Hispanic). Downtown Miami is just two bridges and another key away. The world renowned art-deco South Beach is just a little further. Yet when you cross those bridges and return to Key Biscayne, Miami's issues and problems seem a million miles away.

Key Biscayne is a community first and foremost. Its residents are very family oriented and friendly. They are comfortable out walking the dog or jogging at any hour. School buses are nowhere to be seen as children ride their bikes to the local public primary/middle school, which is excellent. Recreational opportunities abound. Beaches are plentiful. The 1.5 square mile village is bracketed by a 500 acre state park to the south and an 850 acre county park to the north. Once a haven for snow birds, the population is now primarily permanent, year-round residents. These residents tend to be highly educated, interested and involved. They take their issues and concerns seriously and are not shy about expressing them to the elected officials and village staff.

With 1,250 single family homes and 6,000 condominiums, the village is built out. Some construction continues due to redevelopment and demolition and/or rebuilding/renovation of existing structures. Condos start in the \$300,000s, and a three bedroom, two bath, 1,800 square foot home starts at around \$1.3 million. Interestingly, President Nixon's summer White House on Key Biscayne was just such a home. Rentals are more reasonably priced.

Since incorporation, Key Biscayne has developed into a well respected, full service government. The Village Council is composed of seven elected officials. The Mayor is elected to a two year term while the other six Council members serve staggered, four year terms. Term limits take effect after eight years. The elected officials are bright, articulate, get along well with one another, and genuinely want the best for their community. The staff is capable and respected by the elected officials. There are 109 employees providing the following services: planning, zoning, code enforcement, police, fire, parks, recreation, streets and drainage. The total budget is approximately \$25,000,000.

The principal challenges the next manager will face are overseeing the installation of sewer service for a portion of the village, potential placement of electric, cable and telephone utilities underground, and balancing redevelopment with the desire to protect the character of the community. Residents would also like more open space for parks within the village.

The village is seeking a strong, experienced professional with a customer service orientation, outstanding communications skills, and a demonstrated track record of accomplishment. The individual will be creative with a “can do” attitude, someone who is service-oriented, who values accountability, and someone who understands how to bring money back to the community from outside sources. He/She will consider bureaucracy to be an anathema and work to control it. He/She will be fiscally conservative and understand the importance of professionalism, service, and civility to this community. He/she must be willing and able to respond quickly and appropriately to resident concerns. Experience in finance is a plus. Florida experience is strongly preferred. Ideally, the manager will have also managed and have contacts in Miami-Dade County. He/She will have at least ten years of progressively more responsible public sector experience. The individual preferably, but not necessarily, will have been a manager or assistant in a community of at least 5,000, and have a Masters degree in Finance, Public Administration, Business Administration, Urban Planning or Engineering.

Starting salary: \$130,000 to \$180,000 DOQ. Apply by June 1<sup>st</sup> to **[RecruitTwo@cb-asso.com](mailto:RecruitTwo@cb-asso.com)**. Questions should be directed to Colin Baenziger at (561) 707-3537. Veterans Preference will be awarded according to Florida statute.